**Evidence Leads in Education (ELEs) Application**

**General guidance**

This form is set out in two sections. Section 1 is to be completed by you, the applicant and section 2 is to be completed by your Headteacher as your referee. There is a 300 word limit for answers 1 – 5. **When completing this application, please refer to the guidance and attributes of an ELE on the Staffordshire Research School website.** Once you have completed section 1, the form should be shared with your Headteacher to complete the reference section.

**Headteacher reference**

It is important that headteachers endorse the applicant’s intention to apply for the role of an ELE and understand the commitment and benefits associated with the role. You are therefore required to provide a reference from your headteacher that supports your application and validates your eligibility, capacity and relevant experience to perform the role.

Your Headteacher should submit the document on your behalf to Carly Kelly ([c.kelly@jths.co.uk](mailto:c.kelly@jths.co.uk)) at the Staffordshire Research School. The **deadline for applications is 12pm on Wednesday 29th September 2021.**

**Section 1 - to be completed by the ELE applicant**

**Applicant details**

|  |  |
| --- | --- |
| **Title** |  |
| **Surname** |  |
| **First name** |  |
| **Teacher Reference Number (TRN)** |  |
| **Current Leadership Role** |  |
| **Number of Years in Leadership Role** |  |
| **School** |  |
| **Address** |  |
| **Phone** |  |
| **Email** |  |
| **Twitter handle or blog address** |  |

**Your skills**

ELEs are:

* A high quality middle or senior leader (at any phase) with at least 2 years’ experience at this level
* A thorough understanding of evidence-informed practice and school improvement and have experience of embedding this in their own practice
* Experienced and skilled in helping other leaders to successfully apply research and evidence in their contexts
* Confident and experienced in designing and delivering CPD

**Please indicate your areas of specialism (tick all that apply)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Phase/Setting** | **✓** | **Area(s) of specialism** | **✓** |
| Early Years |  | Maths |  |
| Primary |  | Literacy |  |
| Secondary |  | Improving Behaviour |  |
| Post-16 |  | SEND |  |
| Special School |  | SEMH |  |
| AP/PRU |  | Feedback |  |
| Other: |  | Other: |  |

Please indicate (tick) your experience in relation to the relevant skills and experience in the boxes below. We recognise that colleagues who are developing in their careers may not have experience in all areas. This is ok.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skills & experience** | **Nature and extent of your experience** | | | |
| **Leadership and management** | No experience/ skill | Limited experience / developing skills/ | Experienced / skilled | Very experienced/ highly skilled |
| **Potential to lead or currently leading continuing professional development (CPD)** |  |  |  |  |
| **Understanding of evidence-based change management** |  |  |  |  |
| **Your knowledge of research and the evidence base in relation to the areas of specialism indicated above** |  |  |  |  |
| **Developing evidence-based strategies for educational improvement** |  |  |  |  |
| **Leading on the use of evidence in educational settings** |  |  |  |  |
| **Communicating the evidence** | No experience/ skill | Limited experience / developing skills/ | Experienced / skilled | Very experienced/ highly skilled |
| **Synthesising evidence and supporting others** |  |  |  |  |
| **Coaching and mentoring experience** |  |  |  |  |
| **Networks, board representation and active association** |  |  |  |  |
| **Influencing skills (blogs, social networking and reach)** |  |  |  |  |
| **Training & modelling the use of evidence** | No experience/ skill | Limited experience / developing skills/ | Experienced / skilled | Very experienced/ highly skilled |
| **Supporting colleagues in using evidence** |  |  |  |  |
| **Design of CPD materials and/or resources to put evidence into practice** |  |  |  |  |
| **Training facilitation experience within your setting** |  |  |  |  |
| **Training facilitation experience beyond your setting** |  |  |  |  |
| **Engagement in research (trials or projects)** |  |  |  |  |

**Question 1**

What **motivates** you to participate in evidence-informed system leadership and school improvement?

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| --- |
| **300 word limit** |

### **Question 2**

Please provide an example of a time when you have significantly **challenged, motivated and/or inspired** your colleagues to establish new, innovative working practices.

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| **300 word limit** |

**Question 3**

Please provide details of **designing and delivering CPD** that encourages colleagues to engage with evidence, research and/or evaluation and what was the **impact**?

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| **300 word limit** |

### **Question 4**

Please outline the **impact of your contribution** as a leader and examples of where you have worked sensitively and collaboratively with colleagues and/or leaders **beyond your setting**.

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| **300 word limit** |

**Question 5 - Additional information**

Please provide any other information that demonstrates your knowledge in support of your application.

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| **300 word limit** |

**Section 2**

**Reference (to be completed by the Headteacher referee)**

ELEs are outstanding leaders, with at least two years’ experience and excellent knowledge of educational research practices and evidence bases. They work to support individuals and teams in other schools by providing high-level coaching, mentoring and support, delivering evidence-based CPD, and drawing on their experience, knowledge and expertise in evidence-informed practices.

All applicants must meet the criteria to be accepted as an ELE. Each application is assessed against the eligibility criteria (see below). We therefore ask referees to take this into account when making a decision to recommend an applicant for the role.

**1. Headteacher details**

|  |  |
| --- | --- |
| **Name** |  |
| **Confirmation of role** |  |
| **School name** |  |
| **Email address** |  |
| **How long have you known the applicant?** |  |
| **Please confirm the applicants current role** |  |

**2. Please provide a supporting statement in the box below on how you consider the applicant meets the following eligibility criteria:**

**The applicant has:**

* a successful track record of working effectively within their own school and/or across a group of schools, or working with a range of leaders within a single school
* experience of successfully using coaching and/or facilitation skills to bring about sustainable improvements
* excellent communication and interpersonal skills
* an understanding of what constitutes evidence-informed practice and the ability and confidence to communicate this
* an understanding of how their specialism and skills can contribute to wider school improvement goals
* an analytical approach in identifying and prioritising needs
* the ability to set and establish new and innovative working practices and grow leadership capacity in others
* supported a group of middle or senior leader leaders within their own school or from another school, organisation or Trust

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|  |

**3. Do you support this application and agree to the applicant being released from the school for a mutually agreed allocation of time?**

Up to, and capped at, a maximum of 6 days per academic year (for which the ELE’s home school will be recompensed). Opportunities for any further deployment or longer-term collaborative partnership work will be mutually agreed with all parties. ELE designation will be reviewed on an annual basis.

Yes ☐ No ☐

**5. Additional comments**

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| --- |
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